

<u>Technology Example</u>: You designed a new online tool to help self-represented litigants file for Chapter 7 bankruptcies. The tool contains eligibility criteria: it is available to people with incomes up to 200% FPL and it excludes people with a mortgage. Also, at this time, it is only in English. You want to learn (1) whether the tool will reach the people who need it; and (2) whether it will help those people obtain bankruptcies and improve their financial situations.

	Question	When To Use	Methods	Usefulness	Limitations	Examples
Formative Assessment	1. Who, What, Where  - What is known about the landscape within which your program operates? (e.g., population demographics and needs, access to services, infrastructure, laws and policies, other trends)	When launching a new program, modifying an existing one, or periodically tracking population changes over time.	Qualitative: (1) Focus groups with users; (2) Interviews with stakeholders; (3) Direct observation  Quantitative: (4) Analysis of program; administrative data (5) Analysis of external data sets (e.g., U.S. Census data)	This approach will help determine whether a program is a good fit for accomplishing its intended goals by:  • describing the landscape before introducing a new program; • guiding modifications to a planned program before full implementation; • periodically tracking whether the landscape has changed over time; • describing the need for funding and resources	Methodology: this approach is descriptive. It will not determine if a program is working as designed, i.e., if it is or will be effective.  Implementation: it is difficult to draw conclusions about the population based on data from a sample. It is also difficult to obtain high/representative response rates to surveys.	WASH. STATE SUPREME COURT, CIVIL LEGAL NEEDS STUDY UPDATE (2015).  FED. COMM. COMM'N, BROADBAND PROGRESS REPORT (2016).  AM. BAR ASSOC., SUPPORTING JUSTICE: A REPORT ON THE PRO BONO WORK OF AMERICA'S LAWYERS (2018).  The Justice Index; also see this overview.
	Example: Does my client population have internet access?	Example: When considering creation of an online tool to help people file for bankruptcy.	Example: Consider external data on internet usage, by geographic location and demographics.	Example: Determine if elderly populations in rural areas who do not have internet access at home, might have access at libraries or other community centers. This might guide additional outreach efforts in those areas.	Example: At this stage, one would not know if the tool will be used or understood, let alone whether it will help people file for bankruptcy.	List of legal needs assessments, compiled by the American Bar Association



	Question	When To Use	Methods	Usefulness	Limitations	Examples
Process Evaluation	2. What - Does the program operate the way it was intended to operate? Does it run smoothly? Was it implemented as designed?	At the time of program launch or during operation.	Qualitative: (1) Interviews with program staff; (2) Direct observation; (3) Client surveys  Quantitative: (4) Client surveys; (5) Statistical analysis of administrative data	This approach will help determine whether a program or program is actually accomplishing its goals:  Is it operating according to the implementation plan (e.g., is it reaching its target population).  Is it faltering in any respect (e.g., enabling program administrators to see if protocols are being followed).	Methodology: this approach is descriptive. It will not determine if a program is or will be effective.  Implementation: it is difficult to draw conclusions about the population based on data from a sample or beta testers. It is also difficult to obtain high/representative response rates to surveys.	THOMAS M. CLARKE & REBECCA L. SANDEFUR, PRELIMINARY EVALUATION OF THE WASHINGTON STATE LIMITED LICENSE LEGAL TECHNICIAN PROGRAM (2017).  JUDICIAL COUNSEL OF CALIF. ADMIN. OFFICE OF THE COURTS, MODEL SELF-HELP PILOT PROGRAMSA REPORT TO THE LEGISLATURE (2005).  BRIDGEPORT CONSULTING,
Process	Example: Does my web-based bankruptcy tool contain any tech glitches? Does it operate with the web- browsers and types of computers my clients are likely to use? Is all of the language used at an appropriate reading level such that the clients will understand? Is the time it takes to work through the tool manageable?	Example: Just after launching the my web-based tool and when one would want to know if it is user-friendly, working properly, and whether protocols are being followed.	Example: Preliminary user testing; surveys of users asking about satisfaction and comprehension; gathering data on how many users successfully complete the whole process.	Example: Might reveal technological glitches, readability/ comprehension issues, or other design flaws; might reveal populations (e.g., elderly users in rural areas, people with limited English proficiency) that have difficulty completing the process.	Example: Will not reveal if tool will be used by litigants, whether it will help people file for or obtain a bankruptcy, or anything about financial outcomes.	MICHIGAN LEGAL HELP EVALUATION REPORT (2015).



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Return on Investment Evaluation	3. Cost - What are the economic benefits of the program compared to its costs? Is the program cost-effective and sustainable?	Before program launch and during the operation of an existing program	Quantitative & Qualitative:  (1) Costbenefit/economic impact analysis; (2) Return on investment analysis	This approach will help determine the sustainability of a program, namely the efficiency or economic viability of a program through a comparison of costs incurred against benefits yielded. It provides administrators and funders with evidence of the program's financial feasibility.	Methodology: this approach focuses only on relative costs and benefits. It will not reveal if a contemplated or implemented program is effective.  Implementation: it does not necessarily provide a holistic understanding of savings, through community improvements and other social impacts, and it does not include costs to the clients themselves.	BOSTON BAR ASS'N, INVESTING IN JUSTICE: A ROADMAP TO COST- EFFECTIVE FUNDING OF CIVIL LEGAL AID IN MASSACHUSETTS (2014).  STOUT RISIUS ROSS, INC., THE FINANCIAL COST AND BENEFITS OF ESTABLISHING RIGHT TO COUNSEL IN EVICTION PROCEEDINGS UNDER INTRO 214-A (2016).  GREACEN ASSOC., LLC, THE BENEFITS AND COSTS OF PROGRAMS TO ASSIST SELF- REPRESENTED LITIGANTS (2009).
	Example: You received a grant for \$50,000 to produce the tool; how much is it saving in terms of legal aid staff time and other overhead costs?	Example: Some predetermine d time before and after launch of the web tool.	Example: Compare the cost of maintaining and administering the tool compared to the cost of serving similar clients using staff time and other overhead costs; calculate broader economic savings in the community.	Example: The funder might have asked for cost-saving calculations. You may be curious about the sustainability of this web tool to guide your program's resource allocations. Having this information may also guide expansion of this tool (e.g., rolling out a non-English version or a similar tool for a different area of law).	Example: Despite the cost savings, you will not know if the tool will be used by the client population, let alone whether it will help people file for or obtain a bankruptcy.	List of impact studies, compiled by the American Bar Association



	Question	When To Use	Methods	Usefulness	Limitations	Examples
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	4. Outcomes - Is my	At the	Observational (e.g.,	This approach will help you	<b>Methodology:</b> this	Jessica K. Steinberg, In
	program associated	conclusion of	pre-post) statistical	determine, with some caveats,	approach provides at least	Pursuit of Justice? Case
	with positive or	a pilot phase,	analysis, perhaps	the efficacy of a program or	correlational, possibly close	<u>Outcomes and the</u>
	negative outcomes for	perhaps at	combined with	program, i.e., whether and to	to causal information on a	Delivery of Unbundled
	its recipients/users?	appropriate	quantitative or	what extent a program has met	program's effectiveness,	Legal Services, 18 GEO. J.
		intervals	qualitative outcome	the goals that its designers	depending on the	ON POVERTY L. & POL'Y 453
		during the	measurements	intended to affect as well as any	method(s) deployed	<u>(2011)</u> .
		program's		unintended consequences		
		existence			Implementation: it can be	
					difficult to identify and rule	
					out confounding factors.	
_					The extent to which a study	
을					of this design will measure	
<u> </u>					the intended causal	
Š					pathways depends the	
Outcome Evaluation					extent to which	
l e					confounding variables are	
l ğ					identified, measured, and	
					controlled for using	
					statistical techniques.	
	Example: Is the	Example:	Example: You might	Example: You might discover	_ , , , , , , , , , , , , , , , , , , ,	
	implementation of this	Once the pilot	collect data on	that bankruptcy filings spike in	Example: Will not know if	
	tool correlated with	phase is	bankruptcies filed by	one area of your state, but not	the bankruptcy tool	
	more successful	complete and	self-represented	in another area. Or you might	actually caused the	
	bankruptcies among	there is a	litigants for a year	even discover that bankruptcy	differences you are	
	my client population?	large enough	prior to the	filings went down in some	observing. It might be that	
		sample on	implementation of this	areas, which might suggest that	other changes took effect	
		which to	tool and compare	litigants are using this tool	at around the same time.	
		conduct an	them to bankruptcies	instead of some other possibly	Maybe there is a new	
		analysis.	filed by other such	more effective method (e.g.,	lawyer for the day	
			litigants for a year	hiring lawyers). Such findings	program, or an effort in libraries to better distribute	
			after the tool was	might guide further research to		
			implemented.	determine causal factors.	self -help materials.	



	Question	When To Use	Methods	Usefulness	Limitations	Examples
ı	5. Outcomes - Does my program seem to	At the conclusion of	Assignment to program or control,	This approach can provide some causal evidence of a program's	Methodology: this approach can mimic full	JILL T. MESSING ET AL., POLICE DEPARTMENTS' USE
	cause any positive or	a pilot phase,	but using criterion	effectiveness if the underlying	causal inference but is not	OF THE LETHALITY
	negative outcomes for	perhaps at	other than random	quasi-experimental framework	as strong as a true	ASSESSMENT PROGRAM: A
	the recipients?	appropriate	assignment (e.g.,	is valid. This approach may be	experimental design	QUASI-EXPERIMENTAL
		intervals	eligibility cutoff)	an option when a true		EVALUATION (2014).
		during the program's	followed by a combination of	experimental design is not practical or ethical	Implementation: it can be difficult to rule out	GREACEN ASSOC., LLC,
		existence	quantitative or	practical of ethical	confounding factors; the	NORTH DAKOTA SUPREME
		CAISTOTICC	qualitative outcome		extent to which this design	COURT FAMILY MEDIATION
<u>a</u>			measurements		will measure the intended	PILOT PROGRAM EVALUATION
Quasi-Experimental					causal pathways depends	<u>(2012).</u>
l i					on the extent to which	
ğ.					confounding variables are	
Si-E	Example: Does my	Example:	Example: You might	Example: You could compare	identified, measured, and controlled for using	
Qua	web-based bankruptcy	Once the pilot	compare the sample	outcomes between those who	statistical techniques.	
	tool seem to help	phase is	of clients who used	used the tool and those who did	- Council County	
Natural /	people who would not	complete and	this tool to a set of	not, suggesting what might		
Nat	otherwise be able to	there is a	clients who did not use	have happened to the group of	Example: In this case, you	
	navigate the process	large enough	the tool, based on	people who did not use the tool	might find that the two	
	to obtain bankruptcy	sample on which to	eligibility criteria or access issues.	if they could have accessed it.	samples are different in	
	protection?	conduct an	access issues.	For example, the program group might complete more successful	important ways that also explain outcomes (e.g.,	
		analysis.		bankruptcies than the non-	higher income, mortgages,	
				program group, and when	non-English speakers). Look	
				examining differences between	for some arbitrary reason	
				those who used the tool and	for establishing a group of	
				those who did not, you may not	non-users (e.g., those	
				find any reason to believe the differences in outcomes were	turned away due to lack of capacity, but otherwise the	
				due anything other than the use	non-users are similar to the	
				of the tool.	tool users).	



	Question	When To Use	Methods	Usefulness	Limitations	Examples
	6. Outcomes - Does	At the	Randomized control	Provides causal evidence of a	Implementation: This	D. James Greiner,
	my program cause any	conclusion of	trials, which formally	program's effectiveness	method will often provide	Cassandra Wolos
	positive or negative	a pilot phase	assign units to		a narrow answer to a	Pattanayak & Jonathan
	outcomes for the	or after an	program or control		research question that is	Hennessy, The Limits of
	recipients?	initial phase of	(e.g., using a lottery)		specific to the case type	<u>Unbundled Legal</u>
		data	followed by a		and population and	Assistance: A
		collection	combination of		therefore may require	Randomized Study in a
			quantitative or		replication in other	<u>Massachusetts District</u>
			qualitative outcome		locations with other	Court and Prospects for
			measurements		participants. It is also	the Future, 126 HARV. L.
u c					resource- and time-	REV. 901 (2012).
atic					intensive and requires	
a n					careful attention to	JUDICIAL COUNCIL OF CALIF.,
					selection mechanisms and	EVALUATION OF THE SARGENT
tal					compliance with ethical	SHRIVER CIVIL COUNSEL ACT
Je L					standards	<u>(2017)</u> .
Experimental Evaluation						
ă X						
ШШ						
	Example: Does my	Example:	Example: Use of a	Example: Even stronger causal	Example: Your randomized	
	web-based bankruptcy	Once the pilot	lottery to assign	inference about the	study might take at least	
	tool actually help	phase is	eligible clients to the	effectiveness of the bankruptcy	one year to complete,	
	people who would not	complete and	tool rather than some	tool relative to observational	depending on case volume.	
	otherwise be able to	there is a	other type of	methods.	Depending on the	
	navigate the process	large enough	assistance or no		complexity of the program,	
	achieve bankruptcies?	sample on	assistance. For		you might also need to	
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		conduct an	use an arbitrary piece		researchers.	
		analysis.	of information (e.g.,			
			day of birth) for			
			random assignment.			