



CONNECTICUT LEGAL SERVICES

A PRIVATE NONPROFIT CORPORATION
16 MAIN STREET NEW BRITAIN, CT 06051
TELEPHONE XXX-XXX-XXXX (TOLL-FREE)



«DefFMI» «DefLast»
«DefAddress1» «DefAddress2»
«DefTown», «DefState» «DefZip»

Dear <<Name handwritten here>>

<<Date handwritten here>>

If you have already retained a lawyer for this matter, please disregard this letter.

We are Connecticut Legal Services. We provide free legal help to folks who qualify. Free. We never charge for our help.

Why are we writing you? Because a company called «Plaintiff» sued you. That means that this company told a court that it thinks you owe it money. This company is asking a court to force you to pay. We want to help you with your case, if we can. Call us at XXX-XXX-XXXX.



Think about it this way: Should you pay this company? Maybe. Maybe not. Just because some company says you owe it money doesn't mean it's true. Suppose a stranger came to your house and said, "Pay me!". Would you pay up right there? Even if you didn't know that person? Just because they said so? Of course not! You'd ask some questions. You'd find out what's going on. This is the same!

It could be that you owe this company money. But maybe not.

- Or maybe you think you owe *someone* some money, but you don't know if you owe *this particular company*.
- Or maybe you think you owe *something*, but *not as much* as the company says.
- Or maybe you *don't have any money* to pay, or all the money you have comes from *government benefits*.

There could be a lot of reasons why you shouldn't pay. What should you do? Don't get tricked. Contact us to see about getting more help.

Call us at XXX-XXX-XXXX. We may be able to help you. For free. That's because we've joined students and professors at Harvard Law School and the University of Connecticut Law School to do a study to find out how best to help people with problems like yours. So, if you qualify and if you contact us, you'll get either a lawyer or a self-help packet we wrote with students and professors at the law schools.

Contact us about legal help. Do this soon. You don't have a lot of time. Court deadlines are coming up.



You can either:

- **Call us at XXX-XXX-XXXX for an appointment**
- or
- Fill out the postcard in this packet and mail it back to us (so we can call you).

When you contact us, we'll see if you're eligible for the study and if you'd like to join. If so, you will receive either representation by one of our lawyers or a self-help packet. And everything we do is free. The important thing is to get in touch with us! Don't pay money that you may not owe! Find out what's going on. We are here to help. For free.

We may write you again. Look for this symbol:



We do not represent you until we and you sign an agreement saying so. So call us at XXX-XXX-XXXX, or send us the postcard. We hope to hear from you soon!

Handwritten signature of Catherine E. Cushman.

Catherine E. Cushman, Attorney
Connecticut Legal Services, Inc.

Handwritten signature of Michael Wu.

Michael Wu, Attorney
Connecticut Legal Services, Inc.

Handwritten signature of Catharine H. Freeman.

Catharine H. Freeman, Attorney
Connecticut Legal Services, Inc.

Handwritten signature of Karen L. Sears.

Karen L. Sears, Attorney
Connecticut Legal Services, Inc.